



# 2021 Tax Return Items to Consider



**To maximise your deductions and ensure that your tax return is complete, please review the following items and advise your Accountant if any apply to you.**

## Income

- Employment Income (salary / wages)
- Allowances / Tips / Director's Fees
- Employer Lump Sum Payment
- Employment Termination Payment (ETP)
- Centrelink / Pension Income
- Annuities / Superannuation Lump Sum Payments
- Interest & TFN Credits
- Dividends / Imputation & TFN Credits
- Employee Share Schemes
- Partnership & Trust Distributions
- Business Income
- Capital Gains
- Foreign Income
- Rental Property Income

## Other Items to Consider

- HELP (Higher Education Loan Program) / HECS
- SFSS (Student Financial Supplement Scheme)
- Child Support Paid or Received
- Health Insurance
- PAYG Instalment Credits
- Other Offsets & Tax Credits
- Reportable Fringe Benefits amount

## General Tax Deductions

- Work Related Motor Vehicle Expenses  
*(Log Book may be required)*
- Work Related Travel Expenses  
*(Travel Diary may be required)*
- Work Related Clothing & Laundry Expenses
- Work Related Self-Education Expenses
- Other Work Related Expenses *(see below)*
- Interest & Dividend Deductions
- Gifts & Donations
- Tax Related Expenses  
*(Includes tax agent fees, and travel to tax appointment)*
- Undeducted Purchase Price-Pension / Annuity
- Personal superannuation contributions

## Specific Deductions

- Income Protection Insurance
- Union Fees
- Home Office Expenses
- Seminars / Courses / Conferences
- Overtime Meal Expenses
- Briefcase
- Tools & Equipment
- Depreciation on work-related assets
- Calculator / Electronic Organiser
- Computer Costs *(includes repairs & printing costs)*
- Software
- Memberships & Subscriptions
- Telephone / Mobile Phone / Internet
- Bank Fees *(e.g. re: deductible purchases)*
- Interest Expenses *(e.g. re: deductible purchases)*
- Sun Protection Items *(e.g. sunscreens, safety glasses, protective gloves)*
- Reference Books / Journals / Trade Magazines

**Talk to us today for expert assistance to  
prepare your Tax Return and maximise your  
tax refund!**

## SPECIALISED BUSINESS SOLUTIONS

GPO Box 136

Brisbane QLD 4001

(07) 3221 1100 [sbs@sbs.net.au](mailto:sbs@sbs.net.au)